

Show Societies Grants Program

2017–18 Program guidelines

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Introduction

In recognition of the significant cultural, social and economic contribution annual agricultural shows make to local communities, the Queensland Government provides financial support to the Queensland Chamber of Agricultural Societies Inc. (QCAS) organisations throughout Queensland to conduct annual agricultural shows and to upgrade and maintain existing showground facilities and other organisations that provide support to agricultural shows.

The 2017–18 Show Societies Grants Program (SSGP) is an allocation based program that has total funding of \$2 million and grants are awarded annually to eligible recipients.

Objective

The 2017–18 SSGP provides financial support to meet the operational costs (excluding salary or wage related costs) associated with the conduct of annual agricultural shows and costs towards the upgrade and maintenance of showground assets and new infrastructure.

Eligible grant recipients

Eligible grant recipients under the 2017–18 SSGP are:

- Show Societies, councils or other incorporated entities which:
 - conduct or support an annual agricultural show
 - maintain and upgrade showground facilities
 - meet the affiliation criteria of QCAS, are a member of QCAS and conduct an annual agricultural show (please refer to the QCAS by-laws – <http://www.queenslandshows.com.au/>)
 - are the owner or trustee of the showground (where the applicant is not the owner or trustee, a grant will be considered subject to confirmation from the owner about suitable arrangements for the show society to hold annual agricultural shows on the land)
- QCAS and other organisations deemed by the Minister to be an eligible recipient under this program.

Where the Minister approves funding for an organisation that is not a council or a member of QCAS, the organisation will be required to:

- be incorporated under the *Corporations Act 2001* or the *Associations Incorporation Act 1981*
- provide evidence of appropriate insurance cover for their agricultural shows
- report gate attendance/takings each year and costs from their most recent annual agricultural show
- report other information as requested by the Department of Local Government, Racing and Multicultural Affairs (the department).

Eligible costs

Funding provided under the 2017–18 SSGP can be used to pay for:

- agricultural show-related purchases
- operational costs
- construction of assets essential to the operation of the annual agricultural show upgrade and maintenance of existing assets essential to the operation of the annual agricultural show. This includes the upgrade and maintenance of existing showground facilities.

Other eligible costs include: Entertainment, utilities (including electricity), insurance and plumbing costs. Show societies are encouraged to use their funding to enhance the cultural components of their show.

Show Societies who own their grounds may use up to 50 per cent of their approved 2017–18 SSGP funding allocation towards upgrading or new infrastructure works that meet the required timeframe and program objectives. This may include demolition of buildings in disrepair and building new infrastructure (i.e. toilet blocks, grand stands, halls, stables).

Ineligible costs

Ineligible costs are costs not directly associated with the conduct of an agricultural show. Ineligible costs include:

- wages and salaries of staff engaged by the organisation
- prize money, donations and payment of judges
- costs associated with hiring staff from state government agencies (i.e. hiring police officers, ambulance officers and/or security guards).

Funding

The 2017–18 SSGP funding will be provided under the Funding Deed of Agreement with the department.

Funding allocations will be made to grant recipients following the annual approval of grants by the Minister responsible for Local Government.

Eligible grant recipients will receive a 100 per cent upfront allocation that is based on minimum and maximum allocations, and calculated using show gate attendance figures provided by QCAS, weighted to compensate for the locality of the show and economies of scale.

The funding period is for the 2017–18 financial year (1 July 2017 to 30 June 2018). Grant recipients must expend their 2017–18 SSGP funding allocation within the 2017–18 financial year and cannot carry over their allocation to the following year.

As per clause 4.2.2 of the Funding Deed of Agreement, the applicant may be required to return unspent funding. Where a show is cancelled for any reason, the organisation must immediately notify the Department detailing the reasons for cancellation.

As per clause 6.1 of the Funding Deed of Agreement, the applicant must adhere to the Acknowledgement Guidelines issued by the department to recognise Queensland Government funding and the SSGP in all media and other communications.

These guidelines can be found on the department's website at <http://www.dlgrma.qld.gov.au/local-government/grants/acknowledgement-requirements.html>

Acquittal is to be undertaken in accordance with the Funding Deed of Agreement section 4.2.4, using the Funding Program Certificate of Expenditure form to be submitted within 30 days from the funding period end date.

Those Show Societies who are not affiliated with QCAS must:

- report on agricultural elements, insurance cover and gate attendance figures; and
- certify that the approved funding has been utilised in accordance with the Funding Deed of Agreement, the formal advice of funding approval and these Funding Program Guidelines.

Show Societies who choose to spend up to 50 per cent of their approved funding on new infrastructure are required to provide details on all projects/expenditure items on the funding acquittal form.

The 2017–18 SSGP guidelines and funding acquittal form can be downloaded from the department's website at: www.dlgrma.qld.gov.au.

Further information

For more information contact the department:

Brisbane Program Office

Phone: 07 3452 6730

Email: lgfundingunit@dlgrma.qld.gov.au

Further information is available on the department's website www.dlgrma.qld.gov.au.

Glossary

approved or approval	the approval by the Minister or executive council
date of formal advice of funding approval	the date which a proposed project receives approval by the Minister or executive council
department	the state government department responsible for administering the local government portfolio, unless otherwise explicitly stated. At the time of publishing these guidelines this is the Department Infrastructure, Local Government and Planning now the Department of Local Government, Racing and Multicultural Affairs
formal advice of funding approval	the letter from the Minister (or the person delegated to exercise the power) advising the project/s is/are approved and providing details of the approved subsidy for the approved project/s
Funding Deed of Agreement	provides the framework of standard terms and conditions under which the department will offer and the organisation will accept approved funding
Minister	the Queensland Government Minister responsible for the local government portfolio
Organisation	the funding recipient
prescribed form	a form issued by the department
project	a discrete set of activities, producing a defined range of infrastructure or other defined outputs, within a specified timeframe