

DILGP panel of pre-approved LGIP reviewers

Buyers guide: DSDIP-2641-14

FEBRUARY 2017

Glossary

DILGP Department of Infrastructure, Local Government and Planning

LGIP Local government infrastructure plan

The arrangement

Background

It is a statutory requirement for DILGP to establish a panel of pre-approved contractors to undertake the review of draft LGIPs in accordance with Statutory Guideline 04/14 – Making and amending local planning instruments (MALPI), and Statutory Guideline 03/14 – Local government infrastructure plans (or subsequent versions of the guidelines).

The prescribed review process for a draft LGIP includes steps where an independent reviewer is appointed by a local government to review its draft LGIP and report back to the local government. The LGIP guideline includes a checklist and report template to be completed by the appointed reviewer.

The relevant local government will forward the draft LGIP as well as the documents completed by the appointed reviewer to the Minister for consideration and approval of the relevant step of the LGIP review.

Term

The arrangement commenced on 1 September 2014 for an initial period of 12 months. At the discretion of DILGP, the appointment of a contractor to the panel may be extended in writing up to a total of three years from the date of commencement. In 2015 the appointment of contractors to the panel has been extended to 31 August 2017.

Purpose

The purpose of this arrangement is to establish a panel from which local government will identify and appoint a contractor to conduct an objective review of their draft LGIP in accordance with the provisions of the *Sustainable Planning Act 2009*, Statutory guideline 04/2014 – Making and amending local planning instruments and Statutory guideline 03/2014 – Local government infrastructure plans (or relevant provisions that apply under subsequent changes to the legislation).



Scope

The role of DILGP is limited to setting up a Reviewer Panel (panel) consisting of pre-approved contractors.

Local government will be directly responsible to identify and appoint a reviewer from the panel without the involvement of the state.

For its consideration, a local government may invite submissions for the review of its LGIP from more than one reviewer appointed to the panel.

- Local government is responsible to appoint a reviewer from the panel by applying their own relevant procurement processes
- A reviewer will be paid for their services by the appointing local government
- A reviewer from the panel that is appointed by local government, is responsible for the objective compliance review of a draft LGIP in accordance with the processes prescribed under the *Sustainable Planning Act 2009*, Statutory guideline 04/2014 – Making and amending local planning instruments and Statutory guideline 03/2014 – Local government infrastructure plans (or subsequent versions of the guidelines).

Who can use the arrangement?

The following eligible customers may use this arrangement:

- local government.

How to use this arrangement

Local government is required to use only a reviewer included in this arrangement.

Local government should follow their own policies and procedures with regards to the number of quotes required for the likely value of the procurement.

Important

Contractors appointed to the reviewer panel do not all share the same level of skills, experience or background. Local government using this arrangement is responsible for making their own assessment of a contractor's suitability for a particular engagement by undertaking appropriate assessment of quotation, due diligence, the risks involved and the required value for money.

Criteria that a local government should consider in its assessment to determine a contractor's suitability in the context of their own circumstances include:

- experience in the drafting of LGIPs
- knowledge of the provisions of the *Sustainable Planning Act 2009*, Statutory guideline 04/2014 – Making and amending local planning instruments and Statutory guideline 03/2014 – Local government infrastructure plans (or subsequent versions of the guidelines).

Insurance

Each contractor under this arrangement is required to hold and maintain public liability insurance to a minimum value of \$10 million.

Professional indemnity insurance was not deemed a requirement of the arrangement, however several contractors hold professional indemnity insurance and have provided details of their level of cover.

Payment terms

A local government (customer) that appoints a contractor under this arrangement is responsible for payment of fees in accordance with the contractual terms between the customer and contractor.

Providers under the arrangement

This arrangement is a panel consisting of the following 14 contractors (listed in alphabetical order):

Buckley Vann Pty Ltd	
Contact	Liza Valks
Phone	07 3852 1822
Email	lvalks@buckleyvann.com.au
Address	PO Box 205, Fortitude Valley, Qld, 4006
Notes	Approved sub-contractors: <ul style="list-style-type: none"> • Bligh Tanner Pty Ltd • Bitzios Consulting

Cardno (Qld) Pty Ltd	
Contact	Dominic Hammersley
Phone	07 4034 0503
Email	Dominic.hammersley@cardno.com.au
Address	Locked bag 4006, Fortitude Valley, Qld, 4006
Notes	

Flanagan Consulting Group	
Contact	Peter Fogelis
Phone	07 4031 3199
Email	cairns@flanaganconsulting.com.au
Address	PO Box 5820, Cairns, Qld, 4870

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GHD Pty Ltd	
Contact	Jon Honey
Phone	07 3316 3520
Email	Jon.Honey@ghd.com
Address	145 Anne Street, Brisbane, Qld, 4000
Notes	

Insite SJC Pty Ltd	
Contact	David Newby
Phone	07 4151 6677
Email	david@insitesjc.com.au
Address	PO Box 1688, Bundaberg, Qld, 4670
Notes	

Integran Pty Ltd	
Contact	Jason Natoli
Phone	07 3227 0500
Email	j.natoli@integran.com.au
Address	PO Box 1146, Coorparoo BC, Qld, 4102
Notes	

Integrated Infrastructure Planning Pty Ltd	
Contact	Kylie Grimley
Phone	0421 598 474
Email	kylie@iipgroup.com.au

Address	61 Boolagi Drive, Wurtulla, Qld, 4575
Notes	

Kellogg Brown & Root Pty Ltd

Contact	Ross Edmonds
Phone	07 3721 6238
Email	ross.edmonds@kbr.com
Address	GPO Box 633, Brisbane, Qld, 4000
Notes	

M1 Consulting

Contact	Craig Murrell
Phone	0427 896 333
Email	Craig@M1Consulting.com.au
Address	9 Selma Court, Tannum Sands, Qld, 4680
Notes	

MWH Australia Pty Ltd

Contact	Brendan Nelson
Phone	07 3029 5169
Email	Brendan.J.Nelson@mwhglobal.com
Address	PO Box 3602, South Brisbane, Qld, 4101
Notes	

Parsons Brinkerhoff Australia Pty Ltd

Contact	Sean Weier
Phone	07 3854 6015

Email	SWeier@pb.com.au
Address	GPO Box 2907, Brisbane, Qld, 4001
Notes	

PIE Solutions Pty Ltd

Contact	Damon Ehlers
Phone	07 3177 3310
Email	damon@piesolutions.com.au
Address	50 Terrace Street, Paddington, Qld, 4064
Notes	

PSA Consulting (Australia) Pty Ltd

Contact	Philip Stay
Phone	07 3220 0288
Email	phil@psaconsult.com.au
Address	PO Box 10824, Brisbane, Qld, 4000
Notes	Approved sub-contractors: <ul style="list-style-type: none"> • Brown Consulting (Qld) Pty Ltd

Strategic Asset Management Pty Ltd

Contact	Chris Adam
Phone	0428 461 893
Email	cadam@strategicam.com.au
Address	18 Lochaber Street, Dutton Park, Qld, 4102
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